

GALVESTON COUNTY



Office of County Auditor

Randall Rice CPA CISA CIO, County Auditor
Kristin Bulanek CIA, First Assistant County Auditor

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5304

722 Moody Ave 4th Floor, Galveston, TX 77550

August 27, 2018

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Court
722 Moody Avenue
Galveston, Texas 77550

Honorable Mark A. Henry and Members of the Court:

Attached for your consideration is the internal audit report of the cash count and statistical analysis of Justice of the Peace, Precinct 1.

Sincerely,

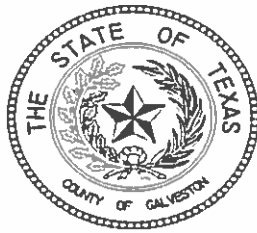
A handwritten signature in blue ink, appearing to read "RRice CPA".

Randall Rice CPA
County Auditor

cc: Honorable Allison Cox

Attachment: Justice of the Peace, Precinct 1 Audit Report

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August 10, 2018

To: Honorable Alison Cox
Justice of the Peace, Precinct 1

From: Michaelyn Dunaway
Internal Auditor I

Re: Justice of the Peace, Precinct 1 Cash Count and Statistical Analysis

Cash Count

The auditor conducted a surprise cash count at the Bacliff office on August 1, 2018 and at the Texas City office on August 6, 2018. All collections were accounted for at the time of the surprise cash counts. Controls are in place to ensure the staff uses a lockable safe to secure collections until ready to be deposited. The safe remains locked when not in use.

Statistical Analysis

A statistical analysis was performed on the cases filed through JP1 during FY2016, FY2017 and FY2018 (through June 2018). The data for the analysis was obtained from the Odyssey Case Index Report. The following reflects the number and types of cases filed during each fiscal year:

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u> <u>(10/1-6/30)</u>
Non-Traffic Misdemeanor	1,561	1,647	2,045
Eviction	952	1,002	733
Traffic Misdemeanor	894	1,924	619
Other *	229	215	256
Debt Claim	282	298	255
Juvenile	143	265	249
New Small Claims	143	135	106
Hot Checks	101	109	19
	<u>4,305</u>	<u>5,595</u>	<u>4,282</u>

Other *	FY 2016	FY 2017	FY 2018
			(10/1-6/30)
JP License Revocation	178	151	196
Occupational License	32	32	16
Magistrate Duty	11	15	11
Truancy	0	14	28
Repair & Remedy	3	2	4
Tow Hearings	5	1	1
	<u>229</u>	<u>215</u>	<u>256</u>

We wish to thank Judge Cox and her staff for their cooperation and assistance.

cc: Randall Rice CPA, County Auditor
Kristin Bulanek CIA, First Assistant County Auditor